

**JUSTICE CENTER FOR EVIDENCE BASED PRACTICE**  
**Office of Research and Strategic Planning**  
**West Virginia Division of Justice and Community Services**

**LS/CMI USER AND USER TRAINER MINIMUM RECERTIFICATION REQUIREMENTS AND TERMS**

	User Minimum Requirements	User Trainer Minimum Requirements
<i>Scope</i>	May administer and score instrument; <u>Not</u> eligible to train others in agency or otherwise	May administer and score instrument; Eligible to train Users in agency in which initial certification was approved
<i>Duration</i>	2 Years + Annual Refresher Training	1 Year
<i>Authorization</i>	User/Master Trainer and JCEBP approval	Master Trainer and JCEBP approval
<b>PREREQUISITES</b>		
<i>Certification</i>	Certified as LS/CMI User by JCEBP	Certified as LS/CMI User Trainer by JCEBP
<i>Status</i>	Good standing	Good standing
<i>Experience</i>	Completed a minimum of five (5) online LS/CMI assessments in past 12 months and/or since last certification date	Completed a minimum of ten (10) online LS/CMI assessments in past 12 months and/or since last certification date
<i>Motivational Interview (MI)</i>	Submit one (1) Motivational Interview to User Trainer and/or Master Trainer at least thirty (30) days prior to Recertification Workshop <sup>a b</sup>	Submit two (2) Motivational Interview to Master Trainer at least thirty (30) days prior to Recertification Workshop <sup>a b</sup>
<b>RECERTIFICATION</b>		
<i>Training</i>	Attend a 1-2 day Recertification Workshop (once every two (2) years) by certified User Trainer or Master Trainer; must have attended annual Refresher Trainer in Certification off year.	Attend a 2 day Recertification Workshop by certified Master Trainer <sup>b</sup>
<i>Content Test</i>	Successful completion of the User training by certified User Trainer or Master Trainer, with a minimum score of 75% on test	Successful completion of the User training by certified Master Trainer, with a minimum score of 85% on test
<i>Rating Test</i>	Successful completion of the User training by certified User Trainer or Master Trainer, with a minimum score of 75% on test	Successful completion of the User training by certified Master Trainer, with a minimum score of 85% on test
<i>Online System</i>	Satisfactory completion of ½ day training with successful entry of an LS/CMI assessment and case plan <sup>c</sup>	Satisfactory completion of ½ day training with successful entry of an LS/CMI assessment and case plan <sup>e</sup> ; Demonstrated proficiency in use of online system <sup>c</sup> , as observed and scored by Master Trainer <sup>b</sup>

<sup>a</sup> Scored via video/audio and/or direct observation

<sup>b</sup> Substitution may include certified JCEBP User Trainer, with oversight of Master Trainer

<sup>c</sup> Can be included as part of the LS/CMI User and/or User Trainer recertification workshops